



# DRILLING CONTRACTORS Supplemental Application



<b>Account Name</b>		<b>Producer Name</b>	
<b>Account Contact Name</b>		<b>Producer e-mail address</b>	
<b>Account web site address</b>	<b>Account e-mail address</b>	<b>Date Completed</b>	

1. Please attach a list of the risk's jobs (job list) for the last two years as well as a list of the jobs committed to for the next 12 months.

2. Enter percentage of work in the following operations? %'s based on  Sales  Payroll

Water well drilling/installation_____%	Monitor well drilling/installation_____%
Soil core boring/sampling_____%	Pump installation/repair_____%
Geothermal drilling/installation_____%	Municipal water treatment/systems_____%
*Oil/gas drilling_____%	*Pollution monitoring/testing_____%
*Caissons/Building Underpinning_____%	

**\*Ineligible operation for DRILL program, consult underwriting.**

**If total of eligible operations is less than 51%, the risk is ineligible for the DRILL Program.**

3. Enter percentage of operations for the following types of customers?

Residential/Habitational_____%	Agricultural_____%	Commercial_____%	Industrial_____%	Institutional_____%
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4. Indicate percentage in the following?

New Construction_____%	Retrofit/Rehab_____%	Service_____%	Maintenance_____%	Other_____%
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5. Does the insured perform any of the following:

- Monitor well drilling and installation at hazardous and/or Super Fund sites with a level A or B designation?  Yes  No
- Determine the placement or depth of monitor wells?  Yes  No
- Any operations at EPA designated level A or B sites?  Yes  No
- Process control decisions at the water treatment site?  Yes  No
- SIC 4952: Sewerage Systems?  Yes  No
- SIC 9511: Air & Water Resource & Solid Waste Mgmt?  Yes  No

**If Yes to any of the items, the risk is ineligible for DRILL.**

6. Does the insured communicate with the One-Call Service Center and the area utility owners that are not members of the One-Call Service Center prior to all scheduled well drilling/excavation work?  Yes  No

If No, the account is ineligible for the DRILL program.

7. Has the risk been cited for any OSHA violations in the last three years? **If yes**, please explain further.  Yes  No

8. Well drilling and installation work on military sites?  Yes  No

If **Yes**, please describe controls.

9. Does the insured perform or subcontract any blasting? If **Yes**, please describe controls. Yes No

10. Other operations? If **Yes**, please describe. Yes No

11. Does the insured employ NGWA voluntary certified contractors in good standing? Yes No

If **Yes**, please list names and designations (i.e.: CWD, CPI, CWD/PI, MGWC).

12. List the states the insured worked in during the last 5 years.

13. Has the risk ever been named in claims and/or litigation regarding faulty or defective construction or workmanship, including claims due to *subsidence* issues? Yes No

If **Yes**, was risk acting as a: General contractor Sub-contractor

What type of project? Habitational Commercial

Provide detail on claims/litigation and how the issue was corrected.

14. Does risk have knowledge of any pre-existing act, omission, event; condition or damages to any person or property that may potentially give rise to any future claim or legal action? Yes No

If **Yes**, please describe.

If the answers to questions **11 or 12** are **Yes**, please discuss the risk with your underwriter.

15. Any current or past involvement with *wrap-up/OCIP*? Yes No

Any residential *wrap-ups*? Yes No

16. Does the risk have a quality control program? Yes No

If **Yes**, is it  Informal  Documented

17. Does the risk retain job files? Yes No

If **Yes**, how long are they retained?

18. Does the risk hire subcontractors? Yes No

If yes, list the types of work subcontracted.

Does the risk obtain certificates of insurance from all subcontractors? Yes No

Is there a Diary System in place to track expiration dates of certificates of insurance? Yes No

Is the risk named as an additional insured on all subcontractors' policies? Yes No

Does the risk require all subcontractors to carry primary limits equal to or greater than their own? Yes No

Does the risk use written subcontractor agreements containing hold harmless/indemnity agreements in favor of the risk? Yes No

If subs are hired does legal counsel or the insurance agent review all contracts? Yes No

19. Indicate the types of subcontractor agreements the risk typically signs.

Standard (AGC, AIA contracts)  Custom  Other \_\_\_\_\_

20. Does the risk have an architect or engineer on staff? Yes No

If **Yes**, does the risk carry professional liability insurance?

Yes  No

**21.** Does the insured have a New Hire Orientation Program with pre-physicals, drug screening, etc.?

Yes  No

**22.** Are safety meetings held on a quarterly basis; do managers and employees attend, and are attendance records kept?  
If less than quarterly, how often?

Yes  No

**23.** Trade association affiliation?  NGWA Other (list)

Yes  No

Answering this question is optional. Association membership is not a requirement for insurability.

**POINTERS**

The following pointers are strongly recommended for all contractors in the DRILL program:

**RISK CONTROL**

- The contractor has a written safety program.
- The safety program includes driver selection and training requirements.
- The contractor has a drug-testing program.
- The contractor has a written quality control program.

**DEFINITIONS**

**General Contractor** is a contractor who subcontracts work to others in excess of 50% of their total receipts, exercises primary control of the job site, and is named in the construction documents as the general contractor of record.

**Habitational work:** Condominiums, triplexes, duplexes, or townhouses.

**Residential work:** A subset of habitational work defined as new or major rehabilitation of multi-family owned developments, tract housing developments and condominium projects.

**Subsidence:** Any movement of land or earth including: landslides; mudflow; earth sinking, rising, and shifting; collapse or movement of fill, earth settling, slipping, falling away, caving in, eroding or tilting; and earthquake.

**Tract Housing:** Developments where the houses are similar in price, physical characteristics, lot size and square footage; numerous houses of similar or complementary design constructed on a given expanse of land.

**Wrap-up (OCIP):** A policy providing coverage(s) for all interests in a major construction project. Also known as an OCIP (Owner Controlled Insurance Program or a CCIP (Contractor Controlled Insurance Program).

\_\_\_\_\_  
**Producer's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**